

**DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
FY 2019 Local Jails and Detention Centers**

Implementing the Justice Reinvestment Act

Issue: As bail reform and other pretrial release initiatives are in place, DPSCS should comment on possible involvement with the Judiciary and counties in developing shared risk assessment tools. In addition, the department should also comment on how bail reform and other pretrial release reforms may affect capital projects going forward and how (to the extent possible) it can assist counties with expanding pretrial services.

Response: The Department oversees the Baltimore City Jail, which houses pretrial detainees and inmates sentenced to incarceration for 18 months and less. Under the purview of the Baltimore City Jail, the Department's Pretrial Release Supervision Program (PRSP) supervises offenders released before their trial. All other detention facilities, and any pretrial release initiatives affiliated with these detention facilities, are overseen by the counties. Therefore, from an operational perspective, the Department can only comment on initiatives effectuated by the PRSP within the Baltimore City Jail.


In terms of the Department's PRSP, the PRSP recently partnered with the Baltimore City State's Attorney's Office who received a grant to revalidate the risk assessment utilized at the Baltimore City Jail. The risk assessment is specific to the pretrial population at the Baltimore City Jail and will be implemented over the next several months. The PRSP also recently implemented a text notification reminder system that allows agents to quickly communicate with their clients and remind them of upcoming court dates and dates of interest. This technology should assist in the PRSP's continued efforts to reduce the failure to appear rate. Again, these efforts are specific to the Department's PRSP in Baltimore City as it only operationally oversees the Baltimore City Jail.

It is too early to ascertain the effect of bail reform on local jail capital projects. As indicated in the analysis, the State detainee population is changing. Although the detainee population is generally declining, the need for various types of program services is increasing. Over the next several years, each county will need to assess their respective facilities to determine whether they need to make changes to their capital projects to accommodate the increased need for program services. Depending on the outcome of their assessments, counties have the opportunity to request capital funding by a project to the State along with justification. These projects will need to be assessed by the State on a case-by-case basis. Therefore, it may be several years before the impact of the bail reform is realized in any capital projects.

Recommended Actions

- 1. Approve \$2 million in general obligation bonds for the Anne Arundel County Central Holding and Processing Center.**
- 2. Approve \$500,000 in general obligation bonds for the Calvert Detention Center Inmate Program Space.**
- 3. Approve \$1.6 million in general obligation bonds for the Montgomery County Pre-Release Center Dietary Center Renovation.**
- 4. Approve \$2.4 million in general obligation bonds for the Prince George's Medical Unit Renovation and Expansion.**
- 5. Approve \$731,000 in general obligation bonds for the St. Mary's Adult Detention Center Upgrades, Housing, and Medical Units.**

Response: The Department concurs with recommendations 1-5.

Project Title Adult Detention Center Upgrades, Housing and Medical Units	Project Number PF-1706	Classification Public Facilities
Project Description The Project includes: (1) The construction of a 64 bed housing unit to segregate the female population, provide swing space during the renovations, address average daily population issues, and provide some relief for future population growth. (2) The construction of a medical services unit which will include spaces for clinic, infirmary, and medical administration, new central control, and shell space. (3) Renovation of the vacated existing medical services area for Pre-trial Services office space and laundry services area. (4) Remaining upgrades identified in a prior PF 1405 project associated with HVAC and Security: Upgrading the HVAC system and heating / hot water upgrades to incorporate air-conditioning for improved air quality, staff working environment and inmate living conditions; flat roof and facility floor tile replacement; upgrade of electrical panels for the new HVAC system; kitchen floor replacement; replacement of special confinement cell doors / food chutes and food chute stainless steel upgrades to dayrooms. Security system biometric upgrades, replacement of the 1989 electronic locking control panels / mechanisms, full upgrade of the control booth consoles and central control as well as installation of IP based cameras. Timing to request State funds: Facility Program Part I - Project Justification (Aug 2016), Facility Program Part II - Detailed Project Description (March 2017), Grant Funding Request (June 2017), State Public Hearings (Sept 2017), State decision on funding (April 2018)		 <p data-bbox="820 724 1518 808">Compliance With Comprehensive Plan Section 10.2.2.A.vi Meet increasing health and public safety needs of the population. P. 10-2</p>
Discussion of Operating Budget Impact The costs for the relocation of inmates during construction is \$150 per inmate / day. FY 2020 funding request includes 13-FTE's @ an estimated \$104,901 each. FY2021 reflects balance of FTE's and operating impact expenses, based on input from the consultant 2-8-2018.		

Appropriation Phase	Total Project	Prior Approval	Budget	5-Year Capital Plan					Balance to Complete
			FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	
ARCHITECT/ENGINEERING	954,569	954,569							
CONSTRUCTION/SITE WORK	13,835,575			13,835,575					
CONST MGMT	1,008,000	31,000	477,000	500,000					
TOWN EDU IMPACT FEES	426,569				426,569				
RENOVATIONS/REPLACEMENTS	1,048,790				1,048,790				
SECURITY / HVAC UPGRADES	8,667,720				8,667,720				
TOTAL COSTS	25,941,223	985,569	477,000	14,335,575	10,143,079				

Funding Schedule

COUNTY FUNDS: COUNTY BONDS	15,810,696	492,784	238,500	7,167,788	7,911,624				
LOCAL TRANSFER TAX									
IMPACT FEES									
GENERAL FUND TRANSFER									
STATE FUNDS	10,130,527	492,785	238,500	7,167,787	2,231,455				
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	25,941,223	985,569	477,000	14,335,575	10,143,079				

Operating Impacts

	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
PERSONNEL SERVICES -FTEs (\$104,901X26)		1,363,713	1,363,713			
INMATE MOVEMENT, TRANSPORTATION, CENTRAL BOOKING			86,400			
SECURITY POSTS, ACTING CAPACITY, KITCHEN, LAUNDRY			1,178,650			
TEMPORARY KITCHEN AND OFFICE SPACE			297,225			
UTILITIES (INCREASE FOR NEW HOUSING AND MEDICAL)			96,900			
EQUIPMENT AND TRANSPORTATION			5,836			
TOTAL COSTS		1,363,713	3,028,724			

CIP CHANGES TO THE APPROVED FY2018 BUDGET AND PLAN

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Adult Detention Center Upgrades, Housing and Medical Units	PF-1706	Public Facilities

DESCRIPTION OF COST AND/OR FUNDING CHANGE

Budget timing was adjusted on 10-03-2017 without any cost increase. This change reflects a 3% escalation for the construction costs for FY20 and FY21 due to the one-year shift reflected in the OCT 2017 schedule adjustment. The additional State funding indicated will be addressed in the June State grant application for FY20.

JUSTIFICATION FOR THE CHANGE - attach supporting documentation where necessary

Project costs need to be escalated to account for inflation.

SHOULD BE THE INCREASE (DECREASE) AMOUNT ONLY

NOTES:

Total's in Appropriation Phase should equal Total's in Funding Source

APPROPRIATION PHASE	Change to Total Project		Change to Budget FY2019	FY2020	Change to Five Year Capital Program				Change to Balance to Complete
					FY2021	FY2022	FY2023	FY2024	
DESIGN									
LAND ACQUISITION	0		0	0	0	0	0	0	0
CONSTRUCTION	685,982		0	402,978	283,004	0	0	0	0
DEMOLITION	0		0	0	0	0	0	0	0
INFORMATION TECHNOLOGY	0		0	0	0	0	0	0	0
INSPECTION & TESTING	0		0	0	0	0	0	0	0
EQUIPMENT	0		0	0	0	0	0	0	0
OTHER			0	0	0	0	0	0	0
TOTAL COSTS	685,982		0	402,978	283,004	0	0	0	0

NOTES:

If the change is a decrease, make the decrease to the Funding Source used in the Recommended Budget

If the change is an increase, and it is County Funds (not State/Fed/Other), make the increase to County Bonds

FUNDING SOURCE	Change to Total Project		Change to Budget FY2019	FY2020	Change to Five Year Capital Program				Change to Balance to Complete
					FY2021	FY2022	FY2023	FY2024	
COUNTY FUNDS:									
COUNTY BONDS	421,954		0	201,489	220,465	0	0	0	0
LOCAL TRANSFER TAX	0		0	0	0	0	0	0	0
IMPACT FEES	0		0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0		0	0	0	0	0	0	0
STATE FUNDS	264,028		0	201,489	62,539	0	0	0	0
FEDERAL FUNDS	0		0	0	0	0	0	0	0
OTHER SOURCES	0		0	0	0	0	0	0	0
TOTAL FUNDS	685,982		0	402,978	283,004	0	0	0	0

**COMMISSIONERS OF
ST. MARY'S COUNTY**



James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

October 3, 2017

Ms. Susan Gore,
Budget Analyst, Capital Budgeting
State of Maryland
Department of Budget and Management
301 W. Preston Street
Baltimore, MD 21201

RE: Local Jail Capital Improvement Request
FY2019 Budget Hearing

Dear Ms Gore:

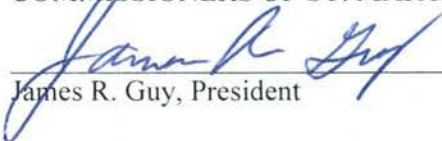
In response to comments received in the budget hearing of September 19, 2017, the County submits this renewed letter of commitment for the St. Mary's County Adult Detention Center Upgrades and Housing and Medical Units Addition, shifting the Construction funding Request to FY 2020. The project remains a high priority for the County to address critical infrastructure needs identified in the Facility Program Part II Detailed Project Description. The following items are submitted as a response to the results of the budget hearing;

- 1) Revised Capital Project Budget sheet
- 2) Revised DBM Form A and CB Form B

The identified timeline for this project has design award in April 2018, design completion March 2019, construction contract award in July 2019, and construction completion in June 2021.

The County appreciates the State's support of this important project and looks forward to working with your office to meet the requirements for State funding.

Sincerely,
COMMISSIONERS OF ST. MARY'S COUNTY


James R. Guy, President

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CC: Dr. Rebecca Bridgett
John Deatrick
Sheriff Timothy Cameron

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2018

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Adult Detention Center Upgrades, Housing and Medical Units	PF-1706	Public Facilities

DESCRIPTION:
 The core 67,000 square foot facility was built between 1987-1989 with a small expansion built in 1996. Project includes: (1) The design and construction of a 12,922 gross square foot 64 bed housing unit. The additional Pod - F will address the need to segregate the female population, will provide swing space during the planned renovations, will avoid significant fiscal impacts of incremental operating costs associated with relocation and temporary housing of inmates that must be displaced during the renovation of the facility, will address average daily population issues (Capacity = 232 and current ADP in January 2016 = 220 which is greater than the 70% capacity standard), and provide some relief for future population growth. (2) The design and construction of a 7,333 gross square foot medical services unit which will include spaces for clinic, infirmary, and medical administration, 762 square foot new central control, and 1,339 square foot shell space. (3) Renovation of the 1,834 square foot vacated existing medical services area for Pre-trial Services office space and laundry services area. (4) Remaining renovations and upgrades identified in a prior PF 1405 project associated with Security and HVAC: Security system biometric upgrades, replacement of the 1989 electronic locking control panels / mechanisms, full upgrade of the control booth consoles and central control as well as installation of IP based cameras (30 of 84 have been installed prior); new IT server cabinet / room, wiring for video visitation capability and Court Commissioner kiosks; Inmate cell Intercom panels, door release console replacement and fire panel / system upgrades; Upgrading the HVAC system / controls and heating / hot water upgrades (new boilers) to incorporate air-conditioning for improved air quality, staff working environment and inmate living conditions; flat roof and facility floor tile replacement; upgrade and renovation of the Central Control Room; upgrade of electrical panels for the new HVAC system; kitchen floor replacement per the Health Department; replacement of special confinement cell doors / food chutes (x 35) and food chute stainless steel upgrades (x57) to dayrooms (Pods A,B,C,D,E, dayrooms, and isolation).
 Timing to request FY2019 State funds: Facility Program Part I - Project Justification (Aug 2016), Facility Program Part II - Detailed Project Description (March 2017), Grant Funding Request (by June 30, 2017), State Public Hearings (Sept 2017), State decision on funding (April 2018)

Design: 9-12 months (after Part I and Part II Facility Program)
 Construction of Medical and Housing: 12-18 months

PLANNING JUSTIFICATION:
 A Jail Master Plan was approved by the State on July 2, 2008 to address space needs through 2025. Recommendations of the Master Plan form the basis for ongoing projects for the facility. The Master Plan study for the Adult Detention Center provided an assessment of the existing conditions, space and technology needs, phased alterations, timing and costs for approval by the Commissioners of St. Mary's County.

COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:
 10.2.2.A.vi Meet increasing health and public safety needs of the population. P. 10-2

LOCATION:
 3rd Election District, Leonardtown MD Governmental Center Campus

APPROPRIATION PHASE	Program/Design		Construct		Renov				Balance to Complete
	Total Project	Prior Approval	Budget FY2018	FY2019	Five Year Capital Program				
					FY2020	FY2021	FY2022	FY2023	
HOUSING UNIT - A/E Design	650,430	499,430	151,000	0	0	0	0	0	0
HOUSING UNIT - Construction	6,994,697	0	0	6,994,697	0	0	0	0	0
HOUSING UNIT - Constr Mgmt	325,000	0	0	325,000	0	0	0	0	0
Town EDU Impact Fees	426,569	0	0	0	426,569	0	0	0	0
MEDICAL UNIT - A/E Design	304,139	186,139	118,000	0	0	0	0	0	0
MEDICAL UNIT - Construction	4,496,600	0	0	4,496,600	0	0	0	0	0
MEDICAL UNIT - Constr Mgmt	152,000	0	0	152,000	0	0	0	0	0
PRE-TRIAL / LAUNDRY - Renovation	401,336	0	0	0	401,336	0	0	0	0
SECURITY UPGRADES	3,339,532	0	0	0	3,339,532	0	0	0	0
HVAC UPGRADES	5,075,731	0	0	0	5,075,731	0	0	0	0
ROOF / FLOOR TILE REPLACEMENT	364,164	0	0	0	364,164	0	0	0	0
CELL DOORS & KITCHEN FLOOR	252,743	0	0	0	252,743	0	0	0	0
CONSTRUCTION MANAGEMENT	531,000	0	31,000	500,000	0	0	0	0	0
SITE WORK (leasing and electric service generator)	1,941,300	0	0	1,941,300	0	0	0	0	0
TOTAL COSTS	25,255,241	685,569	300,000	14,409,597	9,860,075	0	0	0	0

FUNDING SOURCE	Total Project	Prior Approval	Budget FY2018	FY2019	Five Year Capital Program				Balance to Complete
					FY2020	FY2021	FY2022	FY2023	
COUNTY FUNDS:									
COUNTY BONDS	15,378,771	342,784	150,000	7,204,799	7,681,188	0	0	0	0
LOCAL TRANSFER TAX	0	0	0	0	0	0	0	0	0
IMPACT FEES	0	0	0	0	0	0	0	0	0
GENERAL FUND TRANSFER	0	0	0	0	0	0	0	0	0
STATE FUNDS	9,876,470	342,785	150,000	7,204,798	2,178,887	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0	0	0	0
OTHER SOURCES	0	0	0	0	0	0	0	0	0
TOTAL FUNDS	25,255,241	685,569	300,000	14,409,597	9,860,075	0	0	0	0

CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2018

CONTINUATION SHEET

PROJECT TITLE	PROJ. NO.	PROJECT CLASSIFICATION
Adult Detention Center Upgrades, Housing and Medical Units	PF-1706	Public Facilities

OTHER BACKGROUND INFORMATION/COMMENTS:

On December 11, 2012, the Commissioners of St. Mary's County directed that a reduced project and scope for the Adult Detention Center be developed. Project listing was coordinated with the ADC Warden. Projects will help address the Maryland Commission on Correctional Standards bi-annual sanitary, security and custody inspections. (Rated Capacity = 230 - current ADP in January = 220 which is greater than the 85% capacity standard. New Housing Unit building construction cost is based on \$414 per gross square foot for the building only escalated at 3.5% per year with a 15% contingency. Renovation is based on \$175 per gross square foot. Design: 9-12 months. Construction: 12-18 months. The cost shown for EDUs was calculated based on 26 EDUs needed @ \$16,406.50 = \$426,569. On May 17, 2011 the Town verified that 90 EDUs are allocated to the existing facility. The estimated probable construction cost excludes construction management services (5%), design (10%) and Town EDU fees. Sheriff February 10, 2016 request for project re-consideration was discussed at the Commissioners on March 1, 2016 worksession. The HVAC and security upgrades are based on the 70% design estimate and escalated at 2.5%. Sitework includes, grading and retaining walls (\$1,266,816), new electric service (\$94,936), and new 600KW emergency generator (\$579,548). Project is assumed to be 50/50 grant funded with the exception of HVAC in inmates areas and Town EDU's. On 12-23-2016, the Division of Capital Construction and Facility Management (DCCFM) approved Part I Facility Program. State Dept. of Budget and Management (DBM) currently reviewing.

The incremental operating costs for the temporary relocation / housing of inmates is shown below and is based on an assumption that at the time of the renovations, that facilities throughout the State will have sufficient surplus capacity available for the duration of the phasing. Partial Inmate relocation: at least 12 months with overall project duration: 12-18 months for each phase of the project (housing and upgrades).

DISCUSSION OF CHANGE FROM FY2017 APPROVED BUDGET/PLAN:

Reflects updated Part II Detailed Project Description probable construction costs as presented to the Commissioners on February 14, 2017. Cost estimate increase is \$1,574,121. and scope (new central control in addition and site improvements) as presented to the Commissioners on August 30, 2016 and the corresponding design and construction management costs. The costs for the central control room are carried in the security upgrades, and the costs for the shell space are carried in the medical services unit. The CM budget is 4.4% of the probable construction costs, and the A/E Design budget is 4.1%.

INCREMENTAL IMPACT ON ANNUAL OPERATING BUDGET

DESCRIPTION (3 month Impact shown)	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
PERSONNEL SERVICES - FTE (x4)	0	0	392,072	0	0	0
inmate movement, transportation, central booking	0	0	86,400	0	0	0
security posts, acting capacity, kitchen, laundry	0	0	832,167	346,483	0	0
CONTRACTED SERVICES	0	0	0	0	0	0
temporary inmate housing	0	0	0	0	0	0
temporary kitchen and office space	0	0	297,225	0	0	0
FURNITURE & EQUIPMENT	0	0	0	0	0	0
UTILITIES (increase for new housing and medical)	0	0	96,900	0	0	0
equipment and transport van	0	0	5,836	0	0	0
TOTAL COSTS	0	0	1,710,600	346,483	0	0
			12 mo	6 mo		

DISCUSSION OF OPERATING BUDGET IMPACT:

The Sheriff's updated incremental costs for staffing overtime per month were received on January 29, 2016 (prior was January 2, 2014). The Sheriff's incremental costs for the temporary relocation of inmates during construction of HVAC/security systems is now based on \$126.19 per inmate / day (prior estimate was \$101). Relocation Plan: Phase 1 - Pod E (64 inmates) to be displaced / relocated to other facilities. Phase 2 - Pods A/C (64 inmates) to be displaced / relocated to other facilities. Phase 3 - Pods C/D/Kitchen (48 + 32 + 16 inmates) to be displaced / relocated to other facilities. Inmates to be rotated into the completed "swing" space during work in lieu of fully relocating all 260 inmates. Relocation cost estimate is based on 64 inmates. Total incremental operating costs are currently estimated at : \$2,605,237 for six months, \$4,626,687 for twelve months, \$6,648,135 for eighteen months, and \$8,669,584 for twenty four months. Building a housing Pod is anticipated to reduce the incremental operating budget impacts by \$3,405,059 for twelve months (reduction to \$1,221,628), \$5,080,024 for eighteen months (reduction to \$1,568,111), and \$6,754,990 for twenty four months (reduction to \$1,914,594). Consultant A/E will be required to develop a phasing plan that will minimize the duration / costs associated with inmate displacement which may include recommendations for premium weekend/evening/holiday construction. Costs will also depend on the number of inmates that can be relocated from within the facility either on-site or off-site. Relocation of additional inmates would reduce the duration of construction, but could also incur increased inmate relocation costs. Premium pay for expedited construction would reduce duration of construction, but would increase construction costs. FY 2020 funding request includes 4-FTE's @ an estimated \$98,018 each, based on input from the Sheriff on February 10, 2016.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

On May 31, 2015 bids were received to provide a temporary kitchen facility during construction (i.e., for 250 inmates). An onsite facility could cost between \$1,848 - \$2,263 / day and an offsite facility approximately \$1,380 - \$1,470 /day. On December 17, 2015, it was discussed that PG County could prepare the food off-site and deliver and all that is needed on-site is staging area (i.e., for food carts, warming, and tray/ plating) which reduce the costs associated with a full service temporary kitchen. Utility costs for the new housing pod and medical unit shown in FY 2020 (above) represent pro-rated estimates for water/sewer/trash - \$17,200, electric - \$52,200, oil - \$26,100, gas - \$1,400, with janitorial performed by in-house staff.

DEPARTMENT OF BUDGET AND MANAGEMENT
CAPITAL PROJECT FY 2019 REQUEST (DBM Form A)

1. Name of County: St. Mary's County		2. Agency Contact Person and Phone Number: Mary Ann Thompson, (301) 475-4200 ext. 2276		
3. Name of Facility: St. Mary's County Detention Center				
4. Project Title: Adult Detention Center Upgrades, Housing and Medical Units (PF-1706)				
5. In Agency 5-year Master Facilities Plan? Yes		6. Project Location (Subdivision/District): Leonardtwn / Third Election District		
7. Square Footages: NSF: 20,000 GSF: 23,000		9. Date Submitted: 26-Sep-17		
8. <u>Project Schedule</u>		10. Project Priority: 1 of 1		
Date		11. <u>Program Approved</u> <u>Date</u>		
A/E Award: Apr., 2018 (FY18)		Part I: 12-16		
Design Time: Mar., 2019 (FY19)		Part II: In Approval Process		
Construction Contract Award: Jul., 2019 (FY20)				
Completion Date: Jun., 2021 (FY21)				
12. Estimated Cost by Use and Source	Current Request	Prior Appropriations*	Future Requests	Totals
A. Acquisition	\$ 0	\$ 0	\$ 0	\$ 0
B. Planning	1,462,569		0	1,462,569
C. Construction	0		23,792,672	23,792,672
D. Equipment				0
E. Other				0
F. Total	\$ 1,462,569	\$ 0	\$ 23,792,672	\$ 25,255,241
G. GO Bonds	\$ 731,284		9,145,185	9,876,469
H. General Funds				0
I. Special Funds*				0
J. Federal Funds				0
K. Revenue Bonds				0
L. Non-State Funds *	731,285		14,647,487	15,378,772
M. Total	\$ 1,462,569	\$ 0	\$ 23,792,672	\$ 25,255,241
* Specify source and date available: County Bonds and Local Transfer Tax - July, 2017				
13. Project Description and Justification (Include type of construction, GSF, capacities, problem and how solved, occupants, customers served, and other relevant information; use space below):				
<p>Adult Detention Center Upgrades, Housing and Medical Units - The capital improvements included in this project are necessary to improve facility operations and increase housing capacity to meet current and future demands. The following are key components of this project: 64 Bed Female Housing Unit Addition; Medical Unit Addition (clinic, infirmary, and medical administration); Security Upgrades; HVAC Upgrades to incorporate air conditioning for improved air quality for staff working environment and inmate living conditions; Renovation of Laundry Area; Renovate Existing Medical Area, Provide Swing Space; and Multiple Enhancements - Replacement of deteriorating kitchen floor with a new flooring systems, the hard-to-maintain, outmoded special confinement doors, and portions of the 1998 addition roof. While the proposed project does not substantially change the ADC functions, the improvements overcome operational challenges and space difficulties inherent to the existing jail.</p> <p style="text-align: center;"><i>See St. Mary's County Adult Detention Center, Leonardtown, MD Facility Program - Part I Project Justification, dated August 8, 2016 and Facility Program - Part II Detailed Project Description dated February 14, 2017.</i></p>				

**DEPARTMENT OF BUDGET AND MANAGEMENT
Five-Year Capital Improvement Program**

CB Form B
(Effective 3/97)

SUMMARY OF AGENCY PROJECT REQUESTS

1. COUNTY		3. DATE	
St. Mary's County, Maryland		9/26/2017	
2. FACILITY		8. REQUESTS FOR STATE FUNDS IN FUTURE YEARS	
St. Mary's County Detention Center		FY2020	FY2021
4. PROJECT TITLE, LOCATION, AND ESTIMATED COSTS		7. REQUEST FOR STATE FUNDS IN FY2019	FY2022
PRIORITY	5. NON-STATE FUNDS	6. PRIOR STATE APPROPRIATIONS	FY2023
1	Title & Location Adult Detention Center Upgrades, Housing and Medical Units, Leonardtown 3rd District Costs: Property Acquisition \$ 1,462,569 Planning 18,716,941 Construction 6,966,298 Capital Equipment 2,178,887 Other 731,285 TOTAL 25,255,241		
	Title & Location Costs: Property Acquisition \$ Planning Construction Capital Equipment Other TOTAL		
	Title & Location Costs: Property Acquisition \$ Planning Construction Capital Equipment Other TOTAL		
	9. TOTALS (Complete only on last page if more than one page is used).	\$15,378,771	\$0
		\$6,966,298	\$0
		\$2,178,887	\$0
		\$731,285	\$0

APPROPRIATION ORDINANCE

WHEREAS, Sections 27-1 through 27-11 of the *Code of St. Mary's County, Maryland*, authorizes and empowers the Commissioners of St. Mary's County to adopt the Annual Budget and Appropriation Act by June 1 of each year; and

WHEREAS, in accordance with Section 27-5 of the *Code of St. Mary's County, Maryland*, the Recommended Budget was filed in the office of the Commissioners of St. Mary's County on March 28, 2017, a public hearing was held on April 18, 2017, pursuant to a notice of a public hearing published in *The Enterprise*, a newspaper of general circulation in St. Mary's County, on March 31, 2017, and April 7, 2017,

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of St. Mary's County, that the operating budget for fiscal year 2018 (FY2018) is hereby adopted as set forth in the St. Mary's County Approved Budget for Fiscal Year 2018, a copy of which is incorporated herein by reference. In accordance with Section 27-8 of the *Code of St. Mary's County, Maryland*, transfer of appropriations between general classification of expenditures as outlined in this Ordinance may be authorized by the Commissioners of St. Mary's County; and

NOW, THEREFORE, BE IT FURTHER ORDAINED, by the Commissioners of St. Mary's County, that the following appropriations and capital improvement program are enacted for St. Mary's County for the fiscal year beginning July 1, 2017 (FY2018) as follows:

SECTION 1. OPERATING APPROPRIATIONS

County Departments

County Commissioners/County Administrator	\$ 1,108,586
Aging & Human Services	4,664,953
County Attorney	692,294
Department of Economic Development	1,960,729
Department of Finance	1,699,332
Department of Human Resources	1,797,947
Department of Land Use and Growth Management	3,052,009
Department of Public Works & Transportation	17,769,650
Department of Recreation and Parks	3,913,743
Emergency Services & Technology	<u>8,715,722</u>
 Total County Departments	 <u>\$45,374,965</u>

Elected Officials

Circuit Court	\$ 1,716,546
Orphan's Court	56,152
Office of the Sheriff	38,575,373
Office of the State's Attorney	3,555,415
County Treasurer	<u>459,565</u>
Total Elected Officials	<u>\$44,363,051</u>

State Agencies and Independent Boards

Department of Health	\$2,253,275
Department of Social Services	433,974
Alcohol Beverages Board	298,157
Supervisors of Elections	1,101,591
University of Maryland Extension Service	257,400
Ethics Commission	833
Forest Conservation Board	2,500
Soil Conservation District	73,946
Resource Conservation District	13,300
Tri-County Community Action Committee	16,000
Tri-County Council	94,200
Tri-County Youth Services Bureau	143,600
SDAT – Leonardtown Office	450,872
Southern Maryland Higher Education Center	40,000
Board of Education	102,189,940
College of Southern Maryland	4,207,365
Board of Library Trustees	<u>2,800,572</u>
Total State Agencies and Independent Boards	<u>\$114,377,525</u>

Other Government Budget Costs

Appropriation Reserve	\$1,000,000
Leonardtown Tax Rebate	44,916
Employer Contributions	3,030,000
Bank Fees	30,000
Debt Service	<u>11,255,230</u>
Total Other Government Budget Costs	<u>\$15,360,146</u>

Transfers & Reserves

Reserve – CIP Pay-Go	\$365,518
Reserve - Bond Rating	400,000
Reserve – Emergency	<u>1,082,900</u>

Total Transfers & Reserves	<u>\$1,848,418</u>
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TOTAL GENERAL FUND	<u>\$221,324,105</u>
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Enterprise and Special Revenue Funds

Recreation and Parks Activities Fund	\$3,811,816
Wicomico Shores Golf Fund	1,407,361
Solid Waste & Recycling	4,374,568
Miscellaneous Revolving Fund	535,714
Special Assessment Fund	48,694
Emergency Services Support Fund	<u>3,287,863</u>

TOTAL ENTERPRISE & SPECIAL REVENUE FUNDS	<u>\$13,466,016</u>
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SECTION 2. CAPITAL IMPROVEMENTS FUND APPROPRIATIONS

Public Facilities

Airport Master Plan	\$1,625,000
Airport Improvements	371,000
Leonardtown Library & Garvey Senior Center Replacement Facility	19,781,667
Energy Efficiency and Conservation Projects	95,000
Parking and Site Improvements	180,000
Advanced Life Support New Building	2,769,500
Bi-County Regional Animal Shelter New Building	230,000
ADC Upgrades/Housing/Medical Units	300,000
Building Maintenance & Repairs – Critical	491,000
Building Maintenance & Repairs - Programmatic	235,000
Charlotte Hall Farmers Market Relocation	<u>450,000</u>

Total Public Facilities	<u>\$26,528,167</u>
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Highways

Patuxent Park Neighborhood Preservation Program	\$1,027,925
Buck Hewitt Road – Phase 4	625,000
Regional Water Quality & Nutrient Removal	1,578,825
FDR Boulevard Extended (MD 4 to Pegg Rd)	2,529,672
Street Lighting & Streetscapes Improvements	60,000
Bridge/Culvert Replacement & Repair	130,000

	Roadway Base Widening	290,000
	Asphalt Overlay	2,867,569
	Modified Seal Surface Treatment	<u>674,000</u>
	Total Highways	<u>\$9,782,991</u>
Marine		
	St. Patrick Creek Maintenance Dredge	\$140,000
	South Sandgates Revetment	<u>20,000</u>
	Total Marine	<u>\$160,000</u>
Land Conservation		
	Agricultural Land Preservation Programs	\$1,115,202
	Rural Legacy Program	<u>4,000,000</u>
	Total Land Conservation	<u>\$5,115,202</u>
Recreation and Parks		
	Park Land and Facility Acquisition	\$254,381
	Three Notch Trail – Phase Seven	100,000
	Recreation Facilities & Park Improvements	<u>1,339,550</u>
	Total Recreation and Parks	<u>\$1,693,931</u>
Public Landings		
	Derelict Boat Removal	<u>\$5,000</u>
	Total Public Landings	<u>\$5,000</u>
Public Schools		
	Relocatables - for various sites	\$25,000
	Qualified Zone Academy Bond	197,000
	Aging School Program	60,000
	DSS IT & Warehouse Facility	3,261,000
	Park Hall ES Roof/HVAC Replace & Sewer Lift	951,000
	Hollywood ES Roof/HVAC Replace & Emergency	936,000
	High School Science Lab Study	25,000
	Building Infrastructure – Critical	476,000
	Building Infrastructure – Programmatic	<u>1,365,000</u>
	Total Public Schools	<u>\$7,296,000</u>

TOTAL CAPITAL IMPROVEMENTS FUND

\$50,581,291

AND BE IT FURTHER ORDAINED, by the Commissioners of St. Mary's County, that, in accordance with Section 27-3 of the *Code of St. Mary's County, Maryland*, the Capital Program for the fiscal years ending June 30, 2019; June 30, 2020; June 30, 2021; June 30, 2022 and June 30, 2023; is hereby adopted as set forth in the St. Mary's County Approved Budget for Fiscal Year 2018, a copy of which is incorporated herein by reference, by the Commissioners of St. Mary's County.

Those voting Aye: 5

Those voting Nay: 0

Those Absent: 0

Adoption Date: May 16, 2017

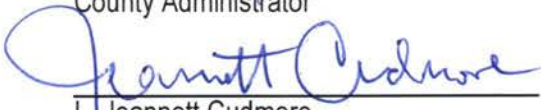
Effective Date: July 1, 2017

COMMISSIONERS OF ST. MARY'S COUNTY

ATTEST:



Rebecca B. Bridgett
County Administrator



L. Jeannett Cudmore
Chief Financial Officer



James R. Guy, President



Michael L. Hewitt, Commissioner

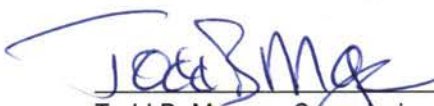


Tom Jarboe, Commissioner

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



George R. Sparling
County Attorney



Todd B. Morgan, Commissioner



John E. O'Connor, Commissioner